

Transportation Discipline Information

Bus Stop Conduct

Parents are responsible for the supervision of their children at the bus stop area prior to bus arrival, while students are boarding, and after the bus departs from dropping off students. Parents are NOT permitted to board buses without expressed permission from Transportation. Parents shall not use profanity or threats in discussions with the bus driver at the stop. If you have any concerns, please call Transportation.

TRANSPORTATION LOCATION	TRACK	PHONE
Rosenberg Transportation	Maroon, Blue, Red, Silver	832-223-0289
Fulshear Transportation	Gold, Purple	832-223-0551

Buses And Other School Vehicles

Students are expected to assist district staff in ensuring that buses and district vehicles remain in good condition and that transportation is provided safely. When riding in district vehicles, including buses, students are held to behavioral standards established in this handbook and the Student Code of Conduct. Students shall follow all bus safety rules:

1. Students shall observe the same rules of conduct while riding the bus as they do in the classroom.
2. Students shall ride their assigned bus.
3. Students shall enter and leave the bus at the designated assigned stop.
4. Students are prohibited from directing profanity, vulgar language, or obscene gestures toward bus drivers or other students on the bus, passengers in cars or pedestrians outside the bus.
5. Students shall sit in their assigned seat to and from school. Bus drivers are authorized to assign or reassign seats as needed.
6. Students shall arrive at the assigned stop a minimum of 10 minutes prior to the scheduled pick-up time and wait in the designated location for the school bus. Students chronically late to the bus stop will be subject to disciplinary action.
7. Students shall load and unload in an orderly manner, board single file and use the handrail at the designated assigned stop.
 - Stand at least ten feet back from the bus stop to avoid accidents.
 - Permit younger students to board first.
 - Enter and exit the bus quietly, without crowding or pushing.
 - Scan their required SmartTag on the SmartTag scanner when entering and exiting the bus.
 - Do not play at bus stops. Always watch traffic.
 - Move away from the bus as soon as you exit to avoid falling under the wheels.
 - To cross the roadway: If the driver instructs you to cross without him/her escorting you, move at least 10 feet in front of the bus on the shoulder or curb and wait for the driver to signal you to cross. Students must use caution when crossing the roadway.
8. Students shall be seated before the bus begins to move. Students must remain seated until the bus comes to a complete stop and the driver instructs the students to exit.
9. Students shall keep their head, arms, elbows, and legs inside the window.
10. Never throw objects inside or outside the vehicle or bus.
11. Students shall keep feet, books, instrument cases, and other objects out of the aisle and stairwell.
12. Students shall identify themselves and provide their correct name or I.D. number to the bus driver. Failure to provide correct information to a bus driver will be subject to disciplinary action.
13. Objects too large to be held in the lap that interfere with the safety of other bus riders will not be transported (i.e., large band instruments).
14. Live animals or dangerous objects of any nature may not be brought on the bus.
15. Use or possession of drugs, alcohol, or tobacco in any form, including electronic cigarettes is prohibited in vehicles owned or operated by the District.
16. Damage to the bus by a student must be paid for by the student or students causing the defacing.
17. For the safety of students, eating or drinking is not permitted on buses.
18. Students shall talk in a low tone of voice while on the bus. If the noise level interferes with the driver's ability to safely operate the bus, disciplinary action will be taken.
19. Students shall remain calm; and listen to the driver's instructions in an emergency.
20. Students are not permitted to ride home with a friend. In case of an emergency please speak with your campus administrator for written approval.
21. Only students enrolled in Lamar CISD are permitted to ride buses to and from school and extracurricular activities.
22. Students shall follow all instructions given by the bus driver or sponsor.
23. Never use the rear emergency door to enter or exit the bus except in an emergency. Tampering with emergency equipment, latches, and handles will result in disciplinary action.
24. Per State Law, students are required to wear seat belts (buckle up) if vehicle is equipped with seat belts. Students must always properly wear their seat belt while on the bus. Students refusing to wear their seat belt will result in disciplinary action.

Special Education Transportation

Special Education transportation decisions are made by the ARD committee. Please contact your campus administrator for any changes such as address, stop location, daycare facilities or phone contact.

Drivers will not leave a student without supervision unless a parent has signed a release in the ARD stating their student can be released independently. Students must be able to access their home before the driver departs.

Students will be released only to the people listed on the Smart Tag Parent Portal.

Daycare facilities must be within the school attendance or color track zone the child attends.

Students must have one or more Transportation Release Guardians listed within the students Smart Tag Parent Portal. Drivers will only release a student to approved guardians at the stop. Parents must register this information within their student's Smart Tag profile via the Smart Tag Parent Portal. Parents are also responsible for keeping the information current.

Smart Tag

Ensuring the safety and security of the students riding on buses is our highest priority. To facilitate and support this safety initiative the District has implemented the Smart Tag system to promote and ensure a positive school bus riding experience for all Lamar CISD students.

Students are issued Smart Tag ID cards with an electronic chip Smart sensor (please do not modify the ID cards, or place holes in the card). The student's name is printed on the front of the card, and there is no student information stored on the card.

If a student does not have his/her Smart Tag ID badge for five (5) days, the Lamar CISD Transportation Department will contact the school/campus or parent to request that a Smart Tag replacement card be purchased.

Replacement cards can be requested through the campus office. There is a \$5.00 fee to replace Smart Tag cards. Replacement cards include the Smart Tag and clear plastic sleeve. A lanyard, badge reel, or zip tie are not included.

After the parent has received a warning, the student may be subject to disciplinary action which may include the suspension of transportation service.

Discipline Alternative Education Program (DAEP)

See the Student Code of Conduct for provisions regarding transportation to the disciplinary alternative education program (DAEP).

Disciplinary Action For Bus Safety Violations

Because safety is so important, misbehavior on the bus or at the bus stop can cause a student to lose bus privileges. A summary of the bus rules is given to bus riders and posted in the buses by the Transportation Department. The following behaviors are considered serious infractions:

- Destruction of Property
- Fighting
- Use of Profanity
- Disruptive Behavior
- Possession of Weapon/prohibited items
- Throwing Objects
- Use of tobacco products
- Insubordination
- Use of laser pointer or other flash-oriented devices
- Bullying
- Physical Conflict
- Possession of drugs or drug paraphernalia including vapes/electronic cigarettes.
- Other items listed under major, mandatory, or expellable offenses on Discipline Code Chart

Violations are reported to the Transportation Department and parents are informed using the following procedures:

First Referral of minor offense	Warning notice is emailed home/or phone call home to parent.
First Referral of serious/major offense	Notice is emailed home/or phone call home to parent (3-day bus suspension)
Second Referral of minor offense	Notice is emailed home/or phone call to parent. (1 day bus suspension)
Second Referral of serious/major offense	Notice is emailed home/or phone call home to parent (5-day bus suspension)
Third Referral of minor offense	Notice is emailed home/or phone call to parent. (3 days bus suspension)
Third Referral of serious/major offense	Notice emailed home/or phone call home to parent. (10-days bus suspension)
Fourth Referral of minor offense	Notice emailed home/or phone call home to parent. (5-days bus suspension)
Forth Referral of serious/major offense	Notice emailed home/or phone call home to parent. (15-days bus suspension)
Fifth Referral of minor offense	Notice goes emailed home/or phone call home to parent (15-days bus suspension)
Fifth Referral of serious/major offense	Notice emailed home/or phone call home to parent. (Remainder of semester or school year bus suspension)
First referral for fighting or any type of assault (physical, indecent, sexual, aggravated)	Notice emailed home/or phone call home to parent. (Remainder of semester bus suspension)
Second referral for fighting or any type of assault (physical, indecent, sexual, aggravate)	Notice emailed home/or phone call home to parent. (Remainder of school year bus suspension)

Disciplinary action is at the discretion of the Transportation Department. A minor and major offense will be defined according to the Lamar CISD Discipline Consistency Chart.

A serious incident, complete disrespect, or directed profane language shall result in disciplinary action based on the circumstances of the incident. **Disciplinary action may take into consideration bus referrals from the previous year.** The incidents that involve a citable offense such as fighting or any other incident that jeopardizes the safety of the bus driver, the students, or the general public and will result in that student being suspended from riding a bus for the remainder of the semester/school year. The student is subject to receive consequences from school such as suspension or placement in the District's DAEP campus. A second major/serious incident will result in the student being suspended from riding the bus for the remainder of the school year.

Students who ride school buses are expected to adhere to the same rules of conduct and behavior on the school bus as in school. Students should be aware that the bus is an extension of the school. Any student who engages in misconduct disrupts school bus travel, disrespects the school bus driver, or jeopardizes the safety of school bus riders is subject to disciplinary action, including suspension or removal from the bus transportation program. If parents/guardians have questions regarding student conduct on the school bus, contact the Lamar CISD Transportation Department at 832-223-0289 (Rosenberg) or 832-223-0551 (Fulshear).

Appropriate student behavior is essential to the safe operation of the school bus.