



## Adolphus Elementary 2023-2024 Site Based Management Team Minutes September 25, 2023

Highlighted names attended meeting.

**Campus Committee Members:** Stacy Boarman (Principal), Marilyn Cooper (AP), Julie Jackson (AP), Victoria Gebbs (PK/K), Nicole To'oto'o (1<sup>st</sup>), Ruth Brotzman (2<sup>nd</sup>), Gabby Cook/Maiya Ware (3<sup>rd</sup>), Michelle Moehlig (4<sup>th</sup>), Lourdes Paschal (5<sup>th</sup>), Michelle Steenbergen (Specials), Bailey Sorsby (SPED), Monika Macha, Art

**Parent Committee Members:** Kenya Griffin, Monica Henderson, Ashley Welch, Adreina Solis, PTO Representative **Alternate:** Stephanie Hofer

**Central Administration Committee Member:** Lana Kettler

**Community Committee Members:** TBD

**Business Representative Members:** Rachel Nguyen, TBD

September 25, 2023

October 30, 2023

January 22, 2024

February 26, 2024

## AGENDA ITEMS

- 1) Call Meeting to Order / Introduce Committee Members -The meeting was called to order at 3:02 p.m. by Stacy Boarman, Principal. Each member of the committee introduced themselves. A Community Committee member is needed for the committee.
- 2) Purpose of the Committee/SMBT PowerPoint – The Site Based Management Team (SBMT) is charged with collaborating in the decision-making process for optimal student success.
  - Stacy Boarman presented the purpose and the mission of the SBMT at Adolphus Elementary. The meeting requirement of two meetings per year was changed to four meetings per year. This will allow for more collaboration throughout the year as new things occur on the campus and within the district. PowerPoint posted on website.
- 3) Review of Campus Improvement Plan (CIP) Goals- Members of the campus leadership team reviewed the goals of CIP plan for 2023-24. The final draft will be presented to the school board in October.
- 4) Advisory Discussion Items
  - CIP Goals-The committee members collaborated in small groups to provide feedback on the CIP Goals that were presented. Each group was asked to provide feedback one specific goal with the following questions/statements in mind:
    - 1. One thing I like about goal number \_\_\_\_ is.

- 2. One way I believe I can contribute to this goal is \_\_\_\_\_.
- Grandparents' Day Feedback-The committee provided feedback on Grandparent's Day 2023 at Constellation Field in small groups. Each group provided Pros and Cons of the event as well alternate ideas for next year. The collective information will be shared at the next meeting.

5) School Celebrations from members

- 1<sup>st</sup> Grade-Mrs. To'oto'o shared she is happy to be at Adolphus this year.
- Mrs. Henderson (parent)- Morning drop-off has improved from last year.
- 3<sup>rd</sup>-Mrs. Cook expressed how bulldog expectations (PBIS) has been great for engaging students in meaningful conversations about behavior and utilizing the four core expectations as the conversation starters.
- Mrs. Nguyen (Business Representative Member) shared a member of her office staff was in attendance for the PTO Back to School Bash. The staff members shared with Mrs. Nguyen they enjoyed being a part of the celebration.
- 2<sup>nd</sup>-Mrs. Brotzman shared that her team is pleased with student reading levels at the beginning of the school year from previous years.
- April Welch (parent)-She is excited about the house system.
- Kenya Griffin (parent)-She is excited about the work of PTO and the fundraiser efforts in the previous school year.

6) Adjourned -The meeting was adjourned at 3:58 pm.