



WELCOME TO
A DAY iN THE
LiFE OF
PRE-K

2024-2025

DAILY SCHEDULE

- ▶ 6:45-7:15 BREAKFAST
- ▶ 7:15-7:25 UNPACK/RR/ANNOUNCEMENTS (ARRIVAL)
- ▶ 7:25-7:40 CALENDAR/HEGGERTY
- ▶ 7:40-7:55 TEACHING THE ALPHABET
- ▶ 7:55-8:40 CENTERS/SMALL GROUPS
- ▶ 8:40-9:00 READING CIRCLE TIME
- ▶ 9:00-9:20 RECESS
- ▶ 9:20-9:50 SOCIAL STUDIES/SCIENCE
- ▶ 9:50-10:20 LUNCH
- ▶ 10:20-10:50 WRITING/BOOK MAKING
- ▶ 10:50-11:40 SPECIALS
- ▶ 11:40-12:10 MINDFULNESS TIME
- ▶ 12:10-12:25 SNACK TIME
- ▶ 12:25-12:45 MATH CIRCLE TIME
- ▶ 12:45-1:35-CENTERS/SMALL GROUP
- ▶ 1:35-1:55 LANGUAGE CIRCLE TIME
- ▶ 1:55-2:15 CIRCLE TIME (PACK UP/REFLECTIONS)
- ▶ 2:15-2:20 TRANSITION ACTIVITY
- ▶ 2:20-2:40 DISMISSAL TRANSITION

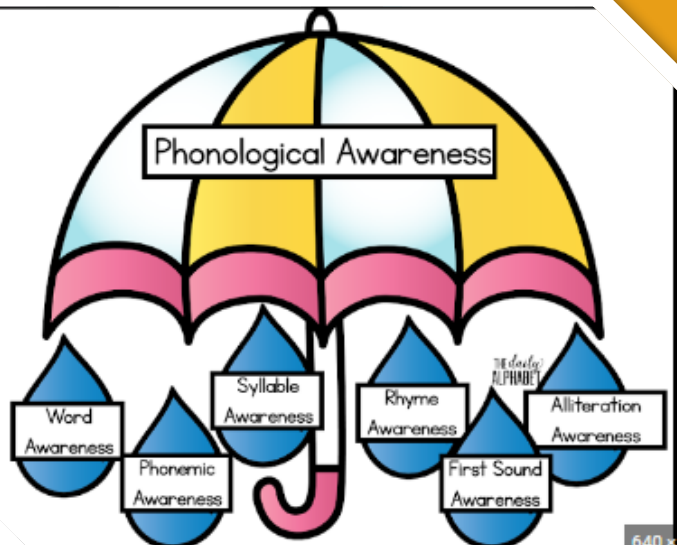
BREAKFAST

- **ALL PRE-K STUDENTS GO TO THE CAFETERIA IN THE MORNING**
- **IF YOUR CHILD IS EATING BREAKFAST, PLEASE BE SURE THEY ARE HERE BY 6:50 TO ENSURE THEY HAVE ENOUGH TIME TO EAT**
- **PLEASE LET YOUR CHILD'S TEACHER KNOW IF YOUR CHILD WILL EAT BREAKFAST AT SCHOOL.**



CALENDAR/PHONEMIC AWARENESS

- INSTRUCTION BEGINS AS SOON AS STUDENTS ENTER THE CLASSROOM.
- CALENDAR TIME
- PHONEMIC AWARENESS-THIS TIME BUILDS EARLY LITERACY SKILLS TO HELP STUDENTS TRANSITION INTO STRONG READERS THROUGH PRACTICE AND EXPOSURE.



READING CIRCLE TIME

THIS IS A TIME WHERE WE BUILD VOCABULARY, LISTEN TO STORIES FOR ENJOYMENT AS WELL AS BUILD COMPREHENSION STUDENTS RECOGNIZE THAT PRINT CARRIES MEANING, AND ASK AND RESPOND TO QUESTIONS



RECESS

- WE HAVE A 20-MINUTE RECESS BREAK IN THE MORNING
- PLEASE SEND STUDENTS WITH WATER BOTTLES FILLED WITH WATER (NO JUICE OR MILK)



SCIENCE/SOCIAL STUDIES

- **STUDENTS INVESTIGATE, EXPLORE AND DISCUSS TOPICS THROUGH GIRGLE TIME AND CENTERS WHILE BUILDING THEIR ACADEMIC VOCABULARY**



LUNCH

- 30-MINUTE LUNCH
- PLEASE SEND STUDENTS WITH SMART TAGS DAILY
- SEND SNACKS PACKED SEPARATELY FROM LUNCH KITS



WRITING TIME

- **STUDENTS LEARN PENCIL GRIP AND LETTER FORMATION**
- **INTENTIONALLY USING MARKS, LETTERS OR SYMBOLS TO RECORD LANGUAGE**
- **STUDENTS LEARN THAT PRINT CARRIES MEANING**



SPECIALS

- STUDENTS HAVE A 30-MINUTE ROTATION SCHEDULE
- ART, COMPUTER LAB, PE AND MUSIC
- AIDES TRAVEL WITH STUDENTS TO SPECIALS



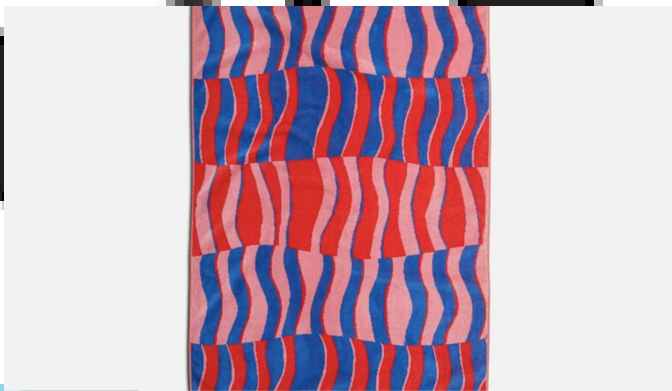
MATH CIRCLE TIME

- STUDENTS EXPLORE HANDS ON ACTIVITIES TO WORK ON NUMBER SENSE, SHAPES, MEASURING, PROBLEM SOLVING AND SPATIAL AWARENESS.



MINDFULNESS TIME

- STUDENTS HAVE A 30-MINUTE QUIET TIME TO REST AND RELAX.
- STUDENTS MAY CHOOSE A QUIET ACTIVITY IF THEY ARE NOT TIRED.
- PLEASE SEND A SMALL LABELED BLANKET OR BEACH TOWEL



SNACK TIME

- PLEASE SEND ONE SNACK THAT IS HEALTHY AND EASY TO EAT
- PLEASE DO NOT SEND JUICE WITH SNACK, ONLY WATER
- PLACE SNACKS IN A LABELED ZIPLOG BAG AND SEPARATE FROM LUNCH BOX TO AVOID CONFUSION



CENTERS

- **CENTERS ARE PURPOSEFUL AND PLAYFUL**
- **STUDENTS NOT ONLY BUILD LANGUAGE THROUGH PURPOSEFUL PLAY AND INTERACTIONS WHILE STRENGTHENING SOCIAL, EMOTIONAL AND ACADEMIC SKILLS**
- **TEACHER PUSHES INTO CENTERS FOR SMALL GROUP LESSONS**



LANGUAGE CIRCLE TIME

- **THIS IS A TIME WHERE WE BUILD VOCABULARY, LISTEN TO STORIES FOR ENJOYMENT AS WELL AS BUILD COMPREHENSION**
- **STUDENTS RECOGNIZE THAT PRINT CARRIES MEANING, AND ASK AND RESPOND TO QUESTIONS**



CLASSROOM BEHAVIOR

- **BEHAVIOR WILL BE RECORDED ON CHILD'S CONDUCT CALENDAR SHEET IN THE DAILY FOLDER.**
- **STUDENTS ARE GIVEN 3 VERBAL WARNINGS BEFORE FOLDER IS MARKED**
- **WE WILL USE RGA HOUSE SYSTEM) FOR CLASSROOM MANAGEMENT. STUDENTS CAN REDEEM IO GOINS TO PURCHASE ITEMS FROM TREASURE BOX EACH FRIDAY.**
- **BULLDOG BUGKS CAN BE TRADED FOR COINS**
- **DONATIONS FOR TREASURE BOX IS GREATLY APPRECIATED! (NO CANDY OR FOOD BUT RATHER BOUNGY BALLS, PENCILS, RINGS, CARS, BUBBLES, ETC...)**



ATTENDANCE: ABSENCE POLICY

- **3 UNEXCUSED ABSENCES; TEACHER CONTACTS PARENTS**
- **4 UNEXCUSED ABSENCES: COUNSELOR CONTACTS PARENTS**
- **6 UNEXCUSED ABSENCES: FAMILY SUPPORT SPECIALIST CONTACTS PARENTS**
- **8 UNEXCUSED ABSENCES: PARENT MEETING WITH THE ATTENDANCE REVIEW COMMITTEE AND INTERVENTION PLAN**
- **10 UNEXCUSED ABSENCES: TRUANCY FILED**

UP TO 5 PARENT LETTERS WILL BE ACCEPTED FOR EXCUSED ABSENCES. ABSENCES AFTER 5 WILL BE MARKED AS UNEXCUSED UNLESS A DOCTOR'S NOTE IS PRESENTED. THE TEXAS ATTENDANCE POLICY STATES THAT A STUDENT MUST BE IN CLASS AT LEAST 90% OF THE TIME IF THEY WANT TO BE SURE TO GET CREDIT FOR THAT CLASS. IF STUDENTS MISS 18 OR MORE SCHOOL DAYS, IT CAN PREVENT THEM FROM BEING PROMOTED TO THE NEXT GRADE LEVEL.

ATTENDANCE: TARDY POLICY

- 1ST- TEACHER MEETS WITH STUDENT TO DISCUSS REASON FOR BEING LATE.
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- 2ND- THE TEACHER WILL MEET WITH THE STUDENT TO DISCUSS THE REASON FOR THEIR TARDINESS AND WORK TOGETHER TO FIND A SOLUTION.
- 3RD- TEACHER MAKES A COURTESY CALL TO PARENTS TO DISCUSS MORNING PROCEDURES AND WORK TOGETHER TO FIND A SOLUTION.
- 4TH-COUNSELOR MEETS WITH STUDENT TO DEVELOP A POSITIVE INTERVENTION PLAN.
- 5TH-COUNSELOR CONTACTS PARENT TO ENSURE PARENT UNDERSTAND MORNING PROCEDURES AND EXPLAINS THAT THE NEXT TARDY WILL RESULT IN DISCIPLINE REFERRAL.
- 6TH AND BEYOND-AUTOMATIC DISCIPLINE REFERRAL ENTERED INTO SKYWARD.
TARDY COUNT STARTS AT ZERO EACH 9-WEEK GRADING PERIOD.

HOMework

- ▶ **READ TO YOUR CHILD EVERY NIGHT, THE MORE EXPOSURE THEY HAVE TO BOOKS AND THE MORE YOUR CHILD IS EXPOSED TO LANGUAGE, THE BETTER THEY WILL LEARN AT SCHOOL.**
- ▶ **READING/MATH RESOURCE BAG COMING IN SEPTEMBER.**
- ▶ **PERIODICALLY, PROJECTS WILL BE SENT HOME TO COMPLETE. A NOTE WILL BE SENT HOME IN YOUR CHILD'S DAILY FOLDER.**
- ▶ **PLEASE EMAIL YOUR CHILD'S TEACHER IF YOU NEED IDEAS AND TIPS ON HOW TO KEEP YOUR CHILD LEARNING AT HOME.**



DAILY FOLDER

- ▶ **CONDUCT CALENDAR: INITIAL DAILY**
- ▶ **USE THE FOLDER TO SEND NOTES, TRANSPORTATION CHANGES TO TEACHER**
- ▶ **TRANSPORTATION CHANGES:**
 - ▶ **TRANSPORTATION CHANGES MUST BE WRITTEN AND PLACED IN YOUR CHILD'S FOLDER OR CALLED IN BEFORE 1:45 THE DAY OF CHANGE.**
- ▶ **PLEASE DO NOT EMAIL TRANSPORTATION CHANGES.**



DRESS CODE FOR ADOLPHUS



Shirt/Blouse must be collared red, white, black, gray, navy blue or an official school or PTO shirt.



Bottoms (pants/shorts/skirts) must be solid black, gray, navy blue, khaki, red, white or blue denim and free of rips, tears or holes.



Jackets worn in building must be solid red, white, black, gray, navy blue or an official PTO jacket.

PLEASE LEARN YOUR CHILD'S PE DAYS!

EXAMPLE: PE SHOE NOTE

WEAR TENNIS SHOES WITH LACES/VELCRO FOR P.E. FOR SAFETY



Date _____ Student _____ Grade _____ Teacher _____

This letter is to inform you that your child was not able to participate in P.E. today because he/she was not wearing appropriate attire on his/her feet. Shoes not safe for PE: crocs, sandals, open-toed shoes, boots, slip on shoes, heydudes, vans, dress shoes, mary jane flats, heelys, or shoes with a heel.

This is your child's:

<input type="checkbox"/>	First Note	<input type="checkbox"/>	Second Note	<input type="checkbox"/>	Third Note	<input type="checkbox"/>	Fourth Note	<input type="checkbox"/>	Fifth Note	<input type="checkbox"/>	Sixth Note
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It is extremely important that your child wears **flat, rubber-sole, tennis shoes with laces or velcro that are fixed firmly on their feet, cover the entire foot for safety during PE.** Your child will be running, jumping, and doing various other physical activities in their tennis shoes. This is a huge safety precaution, a necessity to maintain the gym floor, and it is also part of your student's P.E. skill grade.

- Each time your child does not wear the proper shoes to P.E., he/she will receive a mark in the grade book.
- Three marks in a single 9 weeks will constitute a drop in his/her P.E. skill grade.

I appreciate your cooperation. If you have any questions or concerns, please feel free to contact me at ktosch@lcisd.org
Thank you, Coach Tosch

Sign and Return: _____ Date: _____

Please sign & **return it** the following school day so that I know you have received this notice.



CONTACT INFORMATION

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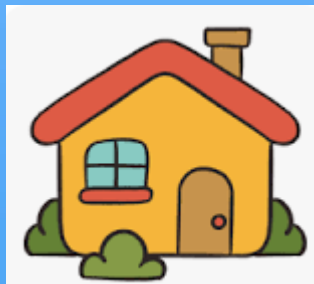
VICTORIA GEBBS
VICTORIA.GEBBS@LCISD.ORG

REBECA MORALES
REMORALES@LCISD.ORG

CONFERENCE TIME: 10:50-11:40

HOW YOU CAN SUPPORT US

- ▶ PRAISE POSITIVE BEHAVIOR/DISCUSS HOW TO MAKE BETTER CHOICES AT SCHOOL (REVIEW CONDUCT CHART DAILY)
- ▶ PRACTICE INDEPENDENCE WITH RESTROOMING, EATING AND PACKING/UNPACKING BACKPACKS
- ▶ ZIPPING, BUTTONING/UNBUTTONING (CLOTHING, LUNCH KITS, BACKPACKS)



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