

## MEDICATION ADMINISTRATION INFORMATION FOR PARENTS

All medications should, if at all possible, be given at home. If your child has a health condition that requires medication to be given at school, the following guidelines will apply:

- All medications must be furnished by the parent/guardian and given to the School Nurse immediately upon arrival at school, and kept in the clinic at all times. Medications for asthma/anaphylaxis and diabetes may be kept by the student under certain conditions. Consult your school nurse for more information.
- Prescription medication must be provided in the original container, with the current pharmacy label intact and must be accompanied by a written consent by the parent/guardian. The pharmacy label must include the student's name, physician's name, name of the medication, correct dosage and the frequency that the medication is to be administered.
- Non prescription medication must be provided in the original container with the manufacturer's label intact and labeled with the student's name.
- All medication must be accompanied by a written request signed by the parent/guardian identifying the student, the medicine, the amount, and time(s) it is to be given, and the length of time your child will be taking the medication.
- A written authorization signed by an authorized health care practitioner specifying the student's name, the name of the medication, the dosage, and the time it is to be given must accompany any medication that:
  1. is to be kept or given at school for more than six weeks. (FFAC Local)
  2. is a controlled substance
  3. is to be kept on the student's person (i.e. asthma inhalers, Epipens, etc.) during the school day. The doctor's order must specify that the student is to keep the medication with him/her while he/she is at school. Please consult your school nurse for more information.

**Please note:** Written authorizations for medications must be updated at the beginning of each school year, even if the medication and dosage remains the same as the previous year. Forms are available in the nurse's office of each campus.

- Medications must be approved by the Federal Food and Drug Administration and manufactured in the United States.
- Prescription medications must be prescribed by a healthcare practitioner with a current license to practice in the United States.
- Each student, for whom medication is kept at school, may be photographed for the sole purpose of identification. The photograph will remain in the school clinic.
- The parent/guardian is responsible for informing the school of any change in the student's health status or change in medication.
- Unused medication that is considered to be a controlled substance shall not be returned to students to take home, but shall be returned only to a parent/guardian or an adult representative who is designated by the parent/guardian.
- The District retains the discretion to reject the request of a parent/guardian to dispense medication to a student if the school nurse determines it is contraindicated.

Please call your student's school nurse regarding any questions or concerns pertaining to this policy.