

IN AN EMERGENCY

WHEN YOU HEAR IT. DO IT.

LOCKOUT! Get Inside. Lock Outside Doors

STUDENTS

Return inside
Business as usual

TEACHER

Bring everyone indoors
Lock outside doors
Increase situational awareness
Business as usual
Take attendance



LOCKDOWN! Locks, Lights, Out of Sight

STUDENTS

Move away from sight
Maintain silence
Silence phones and devices
Do not open the door

TEACHER

Lock interior doors
Turn out the lights
Move away from sight
Do not open the door
Maintain silence
Take attendance
Wait for First Responders to open door



EVACUATE! To the Announced Location

STUDENTS

Bring your phone
Leave your stuff behind
Follow instructions

TEACHER

Lead evacuation to location
Take attendance
Notify if missing, extra or injured students



SHELTER! For a Hazard Using a Safety Strategy

STUDENTS

Follow safety strategy

TEACHER

Lead safety strategy
Take attendance

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold



HOLD! In Your Classroom

STUDENTS

Remain in the classroom until "All Clear"
Business as usual

TEACHER

Clear the hallways
Close and lock door
Business as usual
Take attendance

