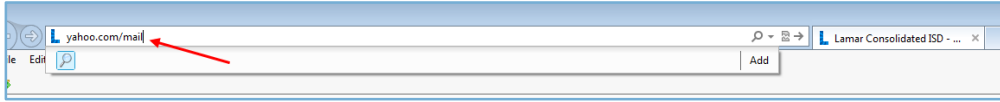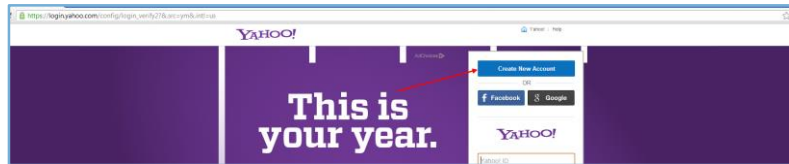# INTERACT Cheat Sheet

YAHOO MAIL

Create an Account

1. Open a web browser (ex: Internet Explorer, Firefox, Safari).
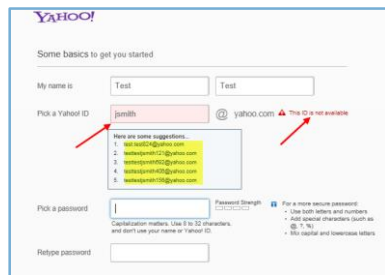2. In the address bar, type in yahoo.com/mail and press Enter.
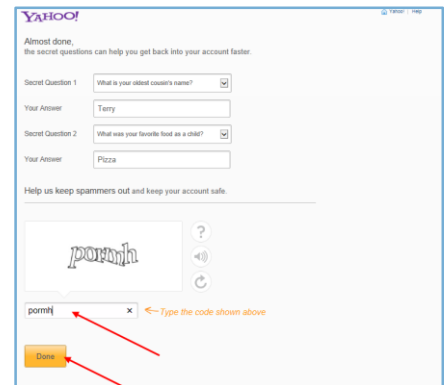

3. Click "Create New Account" button.

Enter Information and Choose Username

4. Enter your Name and choose a Yahoo ID. *Note: if the username you request is already taken, you can try to enter another or choose from one of the available suggestions by clicking on it (see highlighted area).*

5. Pick and retype a password. Your password must be at least 8 characters and include letters and numbers. ***Make a note of the password that you choose!***

6. *You must enter your birthday, gender and postal code, but you are not required to enter your mobile phone or current email. Entering your mobile phone will allow you to retrieve your password via text message should you lose or forget.*

7. *Click the "Create my account" button.*

Verification and Privacy

8. Next, choose and answer 2 security questions to help you access your account should you forget your log in.

9. Type in the letters in the box for clarification and click the "Done" button.

> **Make sure that you make note of your email address and password in a secure place. You will need your email address (username) *and* password each time you log in to your account!**

Welcome to Yahoo Mail!

10. Your next screen will verify that you have successfully created a Yahoo Mail account. Click the "Get Started" button to access your account.